



# FIRST INDEMNITY OF AMERICA INSURANCE COMPANY

119 Littleton Road  
Parsippany, NJ 07054  
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## ITEMS REQUIRED FOR SUBDIVISION BONDS

Please check off the items provided within the Submission package.

- 1. GENERAL INDEMNITY AGREEMENT- Has to be signed by all of the Principals and their spouses, acknowledged, and notarized. (Online Document-Form 4)
- 2. A copy of the Corporate Resolution, Partnership Agreement, or the Articles of Formation of a Limited Liability Company.
- 3. Copies of the Fiscal Year Ending Financial Statements for the last three (3) Years or the respective Income Tax Returns of the insured for the same three (3) years.
- 4. Complete, signed Personal Financial Statements of all of the Principals of the entity looking to be bonded. (Online Document-Form 8)
- 5. Copies of the 1040 U.S. Individual Income Tax Returns for the last two (2) Years of each of the Principals (all schedules must be attached).
- 6. A copy of the title or deed will be required to indicate proof of ownership of the parcel of land being improved.
- 7. A copy of the Township Resolution stating approval of the subdivision project.
- 8. A copy of the Township Engineer's Estimate detailing the work to be covered by the bond.
- 9. A complete set of the blue prints associated with the subdivision project.
- 10. A completed subdivision questionnaire. (Online Document-Form 10)
- 11. A completed contractors profile. (Online Document-Form 3)
- 12. Proof of funding should be provided. This may be in the form of either of the Following:
  - A. A Bank Commitment Letter signed by all parties.
  - B. Copies of Bank Statements supported by the Bank location, Telephone Number, and Bank representative's name.
  - C. A copy of the Securities Statement supported by the Telephone Number, and the account representative's name.
- 13. **COLLATERAL-** A minimum amount of collateral may be required. This condition will be determined based upon the financial conditions of both the Company and its Principals.
- 14. Copy of the contract signed between the landowner (Principal) and the site excavator.